



127 PINE STREET
GLENWOOD CITY, WI
BOARD OF TRUSTEES MEETING MINUTES
March 07, 2022

ATTENDING: Nicole Langman, Betsy Schug, Nichelle Hart, Randy Ketola, Director Rochel Karlson

ABSENT:

I. CALL TO ORDER: Vice President Langman called the meeting to order at 6:08pm.

II. PUBLIC COMMENTS: None.

III. SECRETARY'S REPORT: Hart made the motion to approve the minutes from the last 03/08/22 meeting, seconded by Schug, unanimous voice vote, motion carried.

IV. APPROVAL OF BILLS: Schug made the motion to amend the February 3rd, 2022 meeting minutes in which the library board approved a payment of \$500.00 to be paid to the jazz band scheduled for the grand opening to report that the Friend's of the Library has offered to pay half of the cost. The board and Friend's will each pay \$250.00 to cover the cost of the jazz band. Ketola seconded the motion, unanimous voice vote, motion carried.

V. TREASURER'S REPORT: Schug reported a current balance of \$19,926.87 in the library's Memorial Fund.

VI. DIRECTOR'S REPORT: Rochel reported that none of the businesses reached out for quotes on locks have returned inquiries, however; Rochel plans to make additional inquiries to other businesses around the area to see about resolving the issue sooner. Rochel reported that a meeting was held between involved parties to discuss the ongoing issues involving the installation of internet access for the library and community members. Plans for the Civil War Presentation are on schedule with the necessary approvals gained from the Police Department and City Board with the event scheduled to start at 2:00pm on May 14th and continue until around 3:00pm. The Mad Hatter's Tea Party scheduled for May 28th will be postponed until this fall. The grand opening is currently scheduled to be held from 4:30pm-8:30pm. A suggestion by Langman to move the jazz band scheduled for the Grand Opening on April 30th from 7:00-8:00pm to 7:30-8:30 was discussed to increase attendance interest. Maylor Larson offered

to have the city collaborate with the library board to generate more community involvement.

VII. FRIEND'S REPORT: Per their last meeting, the Friend's of the Library has approved to reimburse the library \$206.94 for the purchase of large print books. Additionally, a net income of approximately \$590.00 was made from the Masquerade Ball. New shelving for the library is expected to arrive later in April, but no additional word has been sent on an exact date and time for delivery.

VIII. SCHOOL'S REPORT: Plans for organizing summer school are still in the works, but should be finalized by the time of the library board's next meeting in May with the last day of school scheduled to be on May 27th. Graduation will be held on the 21st of May. Prom is coming up on April 30th.

IX. CITY'S REPORT: There are currently three open seats on the library board which the city council plans to have filled prior to the April 5th elections. The annual city-wide audit is currently underway as well as the City's collaboration with Cedarcorp on the completion of several high-priority punch list items respecting the new building. Shades for the library's circulation desk lights are awaiting shipment along with some other items. The Civil War program is scheduled for May 14th, but the city is still determining whether county or city permission will be needed to hold the event. The city council and library board will need to meet to discuss matters related to the placement of the library's sign and bench at the new building. A date and time for this meeting has not yet been determined.

X. CURRENT BUSINESS: Board members reviewed a total of four applications for the trustee vacancies, however; members along with Mayor Larson decided it would be best to review applications again following the April 5th elections. Rochel presented her continued research into the purchasing of several new organizational and interactive items for the children's area as well as the timeline for receiving paper towel dispensers for the multipurpose room. A motion to approve the 2022 library budget as it stands was made by Langman, seconded by Hart, unanimous voice vote, motion carried.

XI. NEW BUSINESS: Discussions to appoint a new president of the library board have been postponed until the three vacancies on the board have been filled. In the meantime, the role of acting president will continue to be filled by Langman. Langman made the motion to add Nextgen Communications to the list of pre-approved expenses. This motion was seconded by Schug, unanimous voice vote, motioned carried.

XII. NEXT MEETING DATE | ADJOURNMENT: The next meeting is scheduled for May 3rd, 2022 at 6:00 pm. Langman made a motion to adjourn the meeting at 7:35pm., seconded by Hart, unanimous voice vote, Adjourned.

Respectfully submitted,

Nichelle Hart.