



217 W OAK ST.
GLENWOOD CITY, WI
BOARD OF TRUSTEES MEETING MINUTES
May 03, 2022

ATTENDING: Nicole Langman, Nichelle Hart, Lara Draxler, Besty Schug, Director Rochel Karlson

ABSENT: Randy Ketola, Ken Peterson

I. CALL TO ORDER: Vice President Langman called the meeting to order at 6:01pm.

II. PUBLIC COMMENTS: None.

III. SECRETARY'S REPORT: Hart made the motion to approve the minutes from the April 4th meeting, seconded by Draxler, unanimous voice vote, motion carried.

IV. APPROVAL OF BILLS: Rochel reported that the Friend's would like to sponsor some of the Summer Reading Programs. Programs will be divided between the library and the Friends with the Friends offering to sponsor the Minnesota Jack Sparrow, Strutz Entertainment, and half of William Kent Krueger for a total of \$1000.00. The Library will sponsor the Magic of Isaiah, Randy Peterson, and half of the William Kent Krueger for a total of \$850.00. Draxler made the motion to approve the request that the Friend's pay the portion of bills described above, seconded by Hart, unanimous voice vote, motion carried. Schug made the motion for the library to pay their portion of the bills as described above, seconded by Draxler, unanimous voice vote, motion carried. Hart made the motion to purchase another desktop and screen for \$933.77 and pay \$1,500.00 for another year of hotspot service for the year of 2023, seconded by Schug, unanimous voice vote, motion carried. The board has decided to wait to discuss smart tv options until security and storage options can be researched. Hart approved the motion to pay the amount of \$317.31 for the purchase of 12 keyed locks for the library cabinets in the multi-purpose room, seconded by Schug, unanimous voice vote, motion carried.

V. TREASURER'S REPORT: Schug reported a current balance of \$19,926.87 in the memorial account.

VI. DIRECTOR'S REPORT: Rochel stated that the new computers funded by the Mayo Grant have been installed and the three outdated computers were removed and recycled. Badgernet is now set up for the new building, but final preparations to be made by Sunnmlink are still in progress. Welcome packets have been designed and dispensed to new patrons after signing up

for a library card. Information packets on the library and its amenities will be dispensed at the Open House. Storytime will be coming to an end on May 11th, but will start again as the summer Reading Program on June 6th. Upcoming events include the Civil War Presentation (May 14th) and the William Kent Krueger Author Visit (June 7th). Sign up for the Summer Reading Program begins May 16th.

VII. FRIEND'S REPORT: Not available.

VIII. SCHOOL'S REPORT: Summer school is scheduled to run from June 6th to the 17th. The last day of school will be May 27th with Graduation on the 21st.

IX. CITY'S REPORT: Scheduling for the Civil War Reenactment on May 14th along with the Grand Opening have been confirmed. The city council plans to schedule a meeting with the library board to discuss the placement of the library's sign and bench at the new facility. A meeting date has not yet been set.

X. CURRENT BUSINESS: Children's Area: Rochel presented two mobile book organizers to replace the outdated organizational system currently in the children's area. In addition, Rochel found a motor-centered sensory toy as well as two options for rugs. The board plans to have these items paid for through the Dunn County Foundation and will make a motion concerning these items at the next meeting. Under the Mayo Grant, 4 desktops, 2 laptops, 5 privacy screens, and 4 hotspots along with subscriber access have been purchased totaling a cost of \$6523.93 out of the \$10,000.00 donated. In order to comply with the terms of the grant, another desktop, privacy screen, and smart TV will still need to be purchased. Following these purchases, the remainder of the grant will be put toward paying the subscriber access for the hotspots. Saturdays will now be open during the hours of 10:00am to 1:00pm. The board revisited the discussion of the library's current surplus, projected as \$42,080.00, with the concluding understanding that a certain percentage of these funds must be spent within the next five years, but this percentage is yet to be determined. Langman will reach out to Mayor Larson to acquire more information. An estimated amount of \$14,627.00 is expected to carry over from 2021 into 2022.

XI. NEW BUSINESS: Lara Draxler has been accepted as a member of the library board along with former city council board member, Ken Peterson. There is one vacant seat remaining on the board yet to be filled. In lieu of purchasing tablets for the board, the board would rather have emails to be used strictly for board communication.

XII. NEXT MEETING DATE | ADJOURNMENT: The next meeting is scheduled for June 6th at 6:00pm. Langman made the motion to adjourn at 7:32pm, seconded by Schug, motion carried.

Respectfully submitted,

Nichelle Hart.