



217 W OAK ST.  
GLENWOOD CITY, WI  
BOARD OF TRUSTEES MEETING MINUTES  
July 12, 2022

**ATTENDING:** Ken Peterson, Nichelle Hart, Lara Draxler, Besty Schug, Director Rochel Karlson, Nicole Langman

**ABSENT:** Randy Ketola

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**I. CALL TO ORDER:** President Langman called the meeting to order at 6:03 p.m.

**II. PUBLIC COMMENTS:** A community member commented on the excellent experience she and her family had with the Jack Sparrow Program held by the library. In conjunction with this comment, the community member spoke out on how beneficial it could be to bring more collaboration between the school district and library programming.

**III. SECRETARY'S REPORT:** Peterson made the motion to approve the June 6th, meeting minutes, seconded by Draxler, unanimous voice vote, motion carried.

**IV. APPROVAL OF BILLS:** Expenses accrued this month include the purchase of new library materials from Baker & Taylor totaling \$272.44 as well as payments toward regular subscription services provided by IFLS and TEACH totaling \$1584.14. Schug made the motion to approve the bills as described above, seconded by Hart, unanimous voice vote, motion carried.

**V. TREASURER'S REPORT:** Schug reported a current balance of \$19,926.87 in the memorial account.

**VI. DIRECTOR'S REPORT:** Board members are in the process of researching information on launching an Imagination Library Program. Information on the procedure for selecting and educating potential community collaborators for the program as well as organizing family's registration and delivery of books has been collected. Senior Book Club meetings are scheduled to be hosted at the library the 1st Tuesday of each month along with a crochet/knitting program on the 2nd Tuesday and movie showings the 1st and 3rd Thursdays. The library is exploring the option of having Senior Book Club members collaborate with children participating in Storytime to help children practice critical reading skills.

**VII. FRIEND'S REPORT:** Arrangements have been made to gather progress photos to submit to the Otto Bremer Trust and Walmart Grant Committee for donations made in benefit of the new building. A preliminary budget of up to \$225.00 was approved for supportive expenses to be made in collaboration with the library for National Night Out, but a formal vote on the Friends participation and monetary support is set to be finalized at their next meeting. A beginning discussion for how the Friends and additional donors could support the library's desire to launch a Glenwood City branch of Dolly Parton's Imagination Library is also under way. Plans for a bookmark project and possible duck race along Tiffany Creek are also being organized alongside a potential fundraiser to be scheduled during Rustic Lore.

**VIII. SCHOOL'S REPORT:** No current business or information to report.

**IX: CITY'S REPORT:** No current business or information to report.

**X. CURRENT BUSINESS:** The board discussed a proposition to collaborate with the city board on the purchase of a smart television designated for the building's community room. Peterson made the motion to have the library collaborate with the city on the formulation of a specific set of policies concerning the procedures for scheduling the television's use and mechanical maintenance prior to its purchase. This motion was seconded by Schug, unanimous voice vote, motion carried.

**XI. NEW BUSINESS:** New information brought to the board's attention on the procedures for initiating a Glenwood City branch of Dolly Parton's Imagination Library dictates that an additional administrative representative would be required alongside a library representative. The board discussed potential candidates as well as what responsibilities could be held by these respective representatives. Revisions made to attune the library's bylaws in accordance with those standardized by the Wisconsin Department of Public Instruction (DPI) were approved. The motion to approve these revisions was made by Peterson, seconded by Draxler, unanimous voice vote, motion carried. A suggestion by Rochel to explore the library's integration of an offline programmed Stem/Steam AWE Learning system was also discussed. Following this discussion, the board made the request to receive an updated quote and look into possible collaborative entities such as the Friends that could perhaps aid in purchasing the system.

**XII. NEXT MEETING DATE | ADJOURNMENT:** Peterson made the motion to adjourn at 7:15pm, 2nd by Hart, unanimous voice vote, motion carried. The next meeting is scheduled for August 1st, at 6:00pm.

Respectfully submitted,

Nichelle Hart.