



217 W OAK ST.
GLENWOOD CITY, WI
BOARD OF TRUSTEES MEETING MINUTES
July 12, 2022

ATTENDING: Ken Peterson, Nichelle Hart, Besty Schug, Director Rochel Karlson, Nicole Langman

ABSENT: Randy Ketola, Lara Draxler

I. CALL TO ORDER: President Langman called the meeting to order at 6:03p.m.

II. PUBLIC COMMENTS: None

III. SECRETARY'S REPORT: Peterson made the motion to approve the July 12th meeting minutes, seconded by Schug, unanimous voice vote, motion carried.

IV. APPROVAL OF BILLS: Langman made the motion to approve the total payment of \$425.87 toward bills accrued for general repair, maintenance, and new materials since the last meeting. This motion was seconded by Peterson, unanimous voice vote, motion carried. Further orders for new materials will be postponed for September upon discovering an overdraft of \$136.39 in the library's subscription budget. \$1000.00 will be moved from the General Operations and Repair/Maintenance Budgets to correct for this overture until an updated budget can be drafted for next year.

V. TREASURER'S REPORT: Schug reported a current balance of \$19,926.87 in the memorial account.

VI. DIRECTOR'S REPORT: Rochel reported that ideas for how to best divide the shared expenses between the municipalities within the new building continue to progress, using input from other libraries' experiences to guide this discussion. Rochel has also been working on developing grants to expand the library's large print and audiobook selection. Work on developing the 2023-24 Budget Draft is also underway. Storytime at Hilltopper Hangtime will resume at the start of the new school year. Storytime at the library will begin August 5th at 10a.m. Kids Craft Night will also return at the library starting September 12th.

VII. FRIEND'S REPORT: Plans for a potential Duck Race Fundraiser for Rustic Lore are yet

under construction with at least part of these plans relying on adequate water flow in the Tiffany Creek to secure scheduling. Final decisions concerning the fundraiser will likely be reached at the Friend's next meeting on July 27th.

VIII. SCHOOL'S REPORT: None.

IX: CITY'S REPORT: None.

X. CURRENT BUSINESS: The board continued their discussion on the prospect of sharing the cost of a new smart television in the multipurpose room with the city board. Location and model styles for the new television, along with budgetary concerns were discussed, but an agreeable conclusion could not be made at this time. Member preferences for a preliminary draft of a maintenance and use policy were reiterated and reevaluated for the purpose of reaching a decision on the subject at a later date. The library's exploration of purchasing a new offline educational, AWE Learning, device was discussed further with a request to survey surrounding libraries' for their observations of the device's ability to support their communities' educational and technological improvement. Suggestions for the library's involvement in Rustic Lore were then examined, including the prospect of the library's participation in this year's parade. Final decisions surrounding the event will take place at the next meeting.

XI. NEW BUSINESS: The board reviewed suggested revisions to the library's Personnel Policy with the main changes occurring to the benefits listed for part time and full time employees. Other changes that were reviewed outside these policies included the anticipated fall and winter hours for the library. Hours for the fall/winter schedule will remain largely unchanged with the exception that the library will once again be open on Saturdays from 10:00a.m. to 1:00p.m.

XII. NEXT MEETING DATE | ADJOURNMENT: Peterson made the motion to adjourn at 7:14pm, 2nd by Langman, unanimous voice vote, motion carried. The next meeting is scheduled for September 6th, at 6:00pm.

Respectfully submitted,

Nichelle Hart.