



217 W OAK ST.
GLENWOOD CITY, WI
BOARD OF TRUSTEES MEETING MINUTES
March 07, 2023

ATTENDING: Director Rochel Karlson, President Nicole Langman, Betsy Schug, Lara Draxler

ABSENT: Nichelle Hart, Ken Peterson

I. CALL TO ORDER: President Langman called the meeting to order at 6:01pm

II. PUBLIC COMMENTS: None.

III. SECRETARY'S REPORT: Changes to February minutes are being made and will be approved during April's meeting.

IV. APPROVAL OF BILLS: Schug made the motion to approve the following bills, seconded by Draxler, unanimous voice vote, motion carried.

- Amazon \$55.44 for programming
- Baker and Taylor \$110.00 for repairs, \$52.58 for subscriptions, \$216.34 for subscriptions
- Large Print \$18.71 subscriptions
- Nielsen's \$9.18 for supplies, \$139.78 for programming for Dr. Seuss night.

Our current budget standings

- Utilities 90%
- Maintenance 64%
- Supplies 92%
- Subscriptions 97%
- General Operations 89%
- Wages 84%
- Benefits 88%

V. TREASURER'S REPORT: Schug reported a current balance of \$19,948.62 in the Memorial account.

VI. DIRECTOR'S REPORT:

- Lion's Club \$400 donation for the 1st year of Imagination Library
- Rochel will attend the St. Croix electric meeting asking for a 5 year commitment for Dolly Parton Imagination Library
- Rochel visited the new Amery Library and got a tour

VII. FRIEND'S REPORT: None

VIII. SCHOOL'S REPORT: None

IX. CITY'S REPORT: There was a final walkthrough with Derek. Things discussed were:

- Paint touchups
- Lights with switch
- Door lock
- Fix counter

The cleaner didn't workout so Ben Degross is the interim. The Library is able to seek out services on their own.

Rug services was wondering if we'd like an extra rug for entry way. \$20/month with 2 changes
City is looking to purchase an industrial cleaner.

X. CURRENT BUSINESS: Ideas for fund balance and Dolly Parton update

XI. NEW BUSINESS: Trustee List was reviewed and updated. Rochel brought up using Dropbox for library business and we agreed that we should give it a try. Rochel will be sending out links for us to sign up.

We talked about putting and ad on FB for a building cleaner. Below are some of the expectations.

- Vacuum
- Clean windows
- Clean doors
- Take out garbage
- Mop/sweep office and circulation desk

XII. NEXT MEETING DATE | ADJOURNMENT: Schug made the motion to adjourn at 7:15, seconded by Draxler, unanimous voice vote, motion carried. The next meeting is scheduled for April 4th at 6:00pm.

Respectfully submitted,

Nicole Langman and Rochel Karlson