

Meeting of the
Glenwood City Public Library Board of Trustees

August 5, 2024 @ 5:00 PM

217 W Oak St., Glenwood, WI 54013

Zoom address:

AGENDA:

1. Call to order; Nicole called meeting to order at 5:00pm
2. Roll Call: Nicole Langman, Betsy Schug, Ken Peterson, Lara Draxler, Kristine Giammattei, Jeff Stoner (3 establish a quorum)
 - a. Absent: Jeff Stoner
 - b. Also present
3. Certification of compliance with Open Meetings Law
4. Approval of July Agenda: Change to July agenda, then can we approve
5. Public Comments: None
6. Approval of July Minutes: Jeff motions and Lara 2nds. Unanimous vote. Motion carries.
7. Approval of Bills: Rochel went over the bills, totals. Jeff motions to approve, Betsy 2nd. Unanimous vote. Motion carries.
8. Reports
 - a. Treasurer's Report: (Betsy Schug): Nothing to report.
 - b. School Report: (Nicole Langman): Lara Summer school students coming to the library.
 - c. City Report: (Jeff Stoner): None
 - d. Director's Report: (Rochel Karlson): Nothing new to report. Went over last month's numbers.
9. Old Business:
 - a. 2025 – Budget Draft-starting point
 - i. Updates are in yellow, determined in the end by what the city gifts to the library.
 - ii. Hotspots need to be replaced/updated-cannot use grant money.
 - b. Oct/Nov. City Meeting, then will have final budget to go over.
 - c. Also waiting for audit to come back.
 - d. Rustic Lore Days – September 6-8
 - i. Wagon/decorations for the parade
 - ii. Ride in the truck/walk through, hand out items
 - iii. Family Night games with Mardi Gras twist
 - iv. Nicole has a trailer and truck, decorate it. Have Pat drive if he is willing.
 - v. Budget is for candy, or another treat. Maybe mini bubbles (360 for \$38 on Amazon). Possibly some glow items. Or bead necklaces.
10. New Business:
 - a. Additional Employee – 10 hours a week @\$10 an hour
 - b. Rochel will provide a job description and can discuss it further.
 - c. Library Asst. Pay increase to \$10.75-Review last month, would like to give her a raise. Kristine motions to increase pay. Ken 2nd. Unanimous vote, motion carries.

- d. Credit Card possibility: To pay library expenses/bills/purchases. This would be for Rochel's use only. Rochel to talk with the city/investigate further. Find one that gives rebates/money back.
- 11. Agenda Planning for Next Board Meeting:
 - a. Payment for library cleaning-discuss this next meeting, cutting down one day a week, or look at other options.
- 12. Other Business: None
- 13. Adjourn (Time) Nicole calls meeting adjourned at 5:35pm. Ken motions to adjourn. Lara 2nd. Unanimous vote. Motion carries.

Next Board Meeting September 3 @5:00 PM-In Person

The Glenwood City Public Library will attempt to provide accommodation to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, call (715) 265-7443 and ask for Rochel