

Minutes of the  
Glenwood City Public Library Board of Trustees

January 7, 2025 @ 5:00 PM

217 W Oak St., Glenwood, WI 54013

1. Call to order: Meeting called to order at 5:02pm by Langman
2. Roll Call: Nicole Langman, Betsy Schug, Ken Peterson, Lara Draxler, Kristine Giammattei, Jeff Stoner, Jennie Newgard (3 establish a quorum)
  - a. Absent: None
  - b. Present: Langman, Schug, Peterson, Draxler, Giammattei, Stoner, Newgard.
3. Certification of compliance with Open Meetings Law
4. Modify/Approval of Agenda: Peterson made motion to approve agenda pending November is changed to December and add "Take action from closed session if needed" as number 12. Schug 2nd. Unanimous voice vote. Motion Carried.
5. Public Comments: None
6. Approval of December Minutes: Schug motion to approve, Peterson 2<sup>nd</sup>. Unanimous voice vote, motion carries.
7. Approval of Bills
  - a. Amazon-Programming arts and crafts: \$157.78
  - b. Baker and Taylor \$746.75
  - c. Tribune-Christmas ads and copy paper \$313.81Giammattei motion to approve bills, Peterson 2<sup>nd</sup>. Unanimous voice vote. Motion carries.
8. Reports
  - a. Treasurer's Report: (Betsy Schug): None
  - b. School Report: (Nicole Langman): None
  - c. City Report: (Jeff Stoner): None
  - d. Director's Report: (Rochel Karlson):
    - i. In February, Rochelle will go down to Madison to represent our library at a convention.
    - ii. Teamed up with the seniors to do a card party and teamed up with Wisconsin Farmers who will be here on the 20<sup>th</sup> for a presentation.
    - iii. Hosting library event at the community center with 4-5 other libraries.
    - iv. Dr. Suess birthday party on March 6<sup>th</sup>
    - v. Reading challenge for elementary school.
9. Old Business:
  - a. Credit Card Possibility: Put on hold for next meeting, Rochel will confirm a few more things before we make a decision.
  - b. Director's 2025 Pay – discussed in closed session
  - c. Closed Session began at 5:18pm. Langman motioned to enter closed session. Schug 2<sup>nd</sup>. Roll call vote showed Langman, Draxler, Schug, Peterson, Giammattei and Newgard voting yes.
    - i. Enter closed session per Wis. Stats. 19.85(1)(c) Compensation and Evaluation: Considering employment, promotion, compensation, or performance evaluation data of any public employee to which the governmental body has jurisdiction or exercises responsibility; performance evaluation.
10. Adjourn from Closed Session. Langman moves to enter open session. Peterson 2<sup>nd</sup> motion to reconvene top open session. Roll call vote showed all councilpersons present voting yes. Adjourn from closed session at 5:32pm.
11. Reconvene into Open Session 5:32 pm
12. Take Action Closed Session: Giammattei motioned that Rochel will receive a \$1.00 raise for 2025 increasing her wage from \$18.50 to \$19.50 effective once January minutes are approved. Peterson 2<sup>nd</sup>. Unanimous voice vote. Motion carries.
  - a. 3 members will meet (agenda will be posted) on Thursday Jan. 9<sup>th</sup> to approve the January minutes.
  - b. Rochelle to post agenda and Giammattei to finish minutes and members will approve, so raise can go into effect January 10<sup>th</sup> instead of waiting until the next meeting.
13. New Business:
  - a. Introduction of New Trustee - Jennie Newgard
  - b. Grants/Income (Library & Friends)

- i. St. Croix Electric – Grant - \$1,000
  - ii. Bartz-\$500 check received, and it is being matched from Thrivent.
  - iii. Thrivent Matching Grant-\$250 to go to Dr. Suess party
  - iv. Gust Memorial to Friends of the Glenwood City Library-Amount undisclosed, but the family of the person who passed are distributing money from the deceased's will.
14. Agenda Planning for Next Board Meeting: Amend the budget. Color copy prices. Wishlist for the Friends. Review of policies. Review Trustee terms and the credit card confirmation.
15. Other Business:
16. Adjourn (Time): 5:53pm. Peterson motions to adjourn. Schug 2<sup>nd</sup>. Unanimous voice vote, motion carries.

**Next Board Meeting February 4, 2025 @5:00 PM**

*The Glenwood City Public Library will attempt to provide accommodation to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, call (715) 265-7443 and ask for Rochel*

*Agendas may change up to twenty-four hours prior to the commencement of the meeting. Please check postings at the following locations:*

- Glenwood City – Municipal Building/ Hiawatha National Bank/ Consumers Cooperative