

Meeting of the  
Glenwood City Public Library Board of Trustees

February 4, 2025 @ 5:00 PM

217 W Oak St., Glenwood, WI 54013

MINUTES:

1. Call to order at 5:00pm
2. Roll Call: Nicole Langman, Betsy Schug, Ken Peterson, Lara Draxler, Kristine Giammattei, Jeff Stoner, Jennie Newgard (3 establish a quorum)
  - a. Absent: Ken Peterson
  - b. Present: Nicole Langman, Betsy Schug, Lara Draxler, Kristine Giammattei, Jeff Stoner, Jennie Newgard
3. Certification of compliance with Open Meetings Law
4. Modify/Approval of Agenda
  - a. Friend list/wish list for new business

Motion to approve agenda. Schug motions to approve. Giammattei 2nd motion. All in favor. Unanimous voice vote, motion carries.

5. Public Comments: None
6. Approval of January Minutes: Approved early January 9th. Langman, Draxler and Peterson met for a quorum. Motion to approve January minutes for Rochelle to get pay increase. Giammattei motioned to approve. Schug 2nd. Unanimous voice vote, motion carries.
7. Approval of Bills
  - a. Amazon 85.42 for craft supplies and extension cords.
  - b. IFLS annual fee for \$3,258 paid yearly.
  - c. Thorndike-Large Print \$91.82
  - d. TEACH 2nd half came through and was paid in January for last yearSchug motioned to approve January bills. Draxler 2nd. Unanimous voice vote, motion carries.
8. Reports
  - a. Treasurer's Report: (Betsy Schug): None
  - b. School Report: (Nicole Langman): Little library is out front on both the high school side and the elementary side. Draxler has an author virtually visiting at the end of February.
  - c. City Report: (Jeff Stoner): Paint in the hallway is being addressed.
  - d. Director's Report: (Rochel Karlson): Nothing new. Change of Dolly Parton numbers, one student aged out.
  - e. Workshop today for our annual report. Must be reviewed by IFLS by Feb 20th. Once approved, Rochel will get a copy of the report to Nicole Langman.
9. Old Business:

- a. Credit Card Possibility-Table to next month
  - b. Budget Corrections-Budget went down slightly. This was sent to the city, so there were no additional changes.
- 10. New Business:
  - a. Floating Holiday policy
    - a. One floating holiday per year. Keep this moving forward, no carrying it over. Use it in the calendar year with board approval and adequate coverage.

Draxler motions, Schug 2nd. Unanimous voice vote, motion carries.

- b. Trustee Terms
    - a. Stretch terms, as too many members are up on their terms.
    - b. Up this year are Draxler, Peterson, Giammattei. New terms would be up in 2028. Member to let Rochel know if they plan to continue before April.
- 11. Agenda Planning for Next Board Meeting: Add credit card discussion.
- 12. Other Business: Friend's List (Wishlist)
  - a. DVD Reader to offer patrons
  - b. VHS player
  - c. CD Player with adapters so people can listen to CD's
  - d. Switch/Game Console. PlayStation/Xbox? Can post a survey on Facebook to see what the majority would prefer to have options for. Model this electronic check out policy like we do for the hot spots.
  - e. Program where you need a card to go on the computer and will log them out after so much time.
  - f. Self-checkout options.
  - g. Free will donation live music to come to the library (outside in a grassy area), something like Music over Menomin, or music in the park.
  - h. Friends help support running concessions. People can bring their own chairs/blankets. Possibly try this in June to see how it goes. Jeff may know someone who can play.
  - i. Grant for a new copier machine. Could this come for the building fund? Through EO Johnson.
  - j. New shelves where DVDs are, as it has run out of space. Rochel will contact Eau Claire Exteriors to get a quote.
  - k. Rochel to investigate the costs of these to review at the next meeting.
- 13. Adjourn (Time): Meeting adjourned at 5:50. Schug motions to adjourn. Draxler 2nd. Unanimous voice vote, motion carries.

### **Next Board Meeting March 4, 2025 @5:00 PM**

*The Glenwood City Public Library will attempt to provide accommodation to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation, call (715) 265-7443 and ask for Rochel*

*Agendas may change up to twenty-four hours prior to the commencement of the meeting. Please check postings at the following locations:*

*Glenwood City – Municipal Building/ Hiawatha National Bank/ Consumers Cooperative*